

Missouri Evergreen Circulation Committee
Meeting Notes
Tuesday, July 28, 2020 at 10:00 a.m.

Fourteen people attended the meeting held through Zoom.

I. Public Comments

Kate Coleman told attendees that ISBNs will be discussed at the next ME membership meeting on August 6 at 10:00 a.m.

II. Final approval of the Circulation Policy draft

The draft of the updated policy will be presented to the membership at the August 6 meeting. In addition to clearing up some language, the issues of libraries not sharing all of their materials with other member libraries and libraries imposing their internal lending policies on patrons of borrowing libraries are addressed in the updated policy.

Pam Withrow reminded us that pre-Covid 19, a committee was tasked with adding penalty language to the MOU so that member libraries would know what the penalties are for not following policies.

III. Is the information about your library in the ME website up-to-date?

Attendees were encouraged to keep the information about their libraries up to date on the website.

IV. Questions about the mobile application?

Meredith McCarthy explained that scanners that don't work with the patron barcode displayed on the app may be able to be reprogrammed for Codebar or Code39 formatting.

V. Proximity settings update

We are waiting until the end of August to pull statistics about how changing proximity settings has impacted wait times for holds and the number of items in transit.

A few libraries have reported shorter wait times and reported lending to and borrowing from libraries that they hadn't interfaced with in the past.

VI. Other

Diane Disbro will check with Ron Eifert about picking back up the work on shelving locations. Meredith McCarthy is willing to help with this project.

VII. Next meeting: August 25, 2020 at 11:00 a.m.

The Circ Committee monthly meetings will be moved from 10:00 a.m. to 11:00 a.m. indefinitely because of the weekly State Library meetings held at 10:00 a.m.

Committee members

Chair - empty

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