

Reports Committee Agenda
2:00 p.m. June 11, 2020

1. Welcome
2. Pressing questions and concerns
3. Unfinished Business
 - a. Training Materials
 - i. The report guides were briefly discussed. Everyone agreed they were working but not ready to produce any finished products yet.
 - b. Equinox Report Usage report
 - i. Kyle Constant reported that he had requested a report from Equinox showing how the shared templates in ME-Reports were being used. They're working on it.
4. New Business
 - a. Equinox training
 - i. Kyle discussed that he had attended the Equinox training and mentioned some high level differences between the guidance given by Equinox and what he commonly practices.

Next Meeting: August 13, 2020, 2:00 p.m.