

Missouri Evergreen Circulation Committee

Meeting Notes

Tuesday, June 22 at 11:00 a.m.

I. Public Comments

II. Report from Proximity Settings Task Force

Average hold transit times are now six days. That is a good number but there are still many items that take two weeks or more to reach the pick-up library. We will continue to look at courier hub performance and pull list performance as well as the efficiency of library hub assignments.

III. How to Handle Library / Branch Closings

The Committee will recommend that libraries notify the Chair of the Executive Board when a library or branch is closed for more than two days. The Executive Board will make sure the library knows the procedure for closing to prevent holds from spending time on a pull that isn't being monitored and will notify the rest of the consortium about the closure.

IV. Damages Between Libraries

It is imperative that the patron's home library be notified when he is being charged for a damaged item.

V. Patron Contact

Patrons should do business with their home library and shouldn't contact the lending library. If you are contacted by the patron of a different library, advise them to get in touch with their home library.

VI. MLA Conference

There will be a Missouri Evergreen break-out session at the 2021 conference. A proposal has been sent for a Missouri Evergreen preconference session as well. We would like to have annual regional ME one-day conferences throughout the state so that no one would need to travel more than two hours to participate.

VII. Other

The upgrade to 3.6 caused printing problems for both libraries using and not using Hatch.

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