

Missouri Evergreen

Record of email vote

July 2, 2021

On Friday July 2, 2021 Colleen Knight emailed a job description from the personnel committee for the cataloging position and the operational manager position to all board members. The chair asked for a motion from the board to approve the cataloger's job description as presented. Through email, Rebecca Payne made a motion to accept the cataloger's job description as presented. Through email Colleen Knight seconded. The board approved via email to approve the job description. **Motion Carried.**