

## **Missouri Evergreen Circulation Committee**

Meeting Minutes for Tuesday, November 23, 2021 at 11am

### **I. Public Comments - None**

### **II. New Business**

- A. Opening for a Committee Member - Molly Johnson left her position so there is an opening on the committee. If interested in serving please email [mmccarthy@jeffcolib.org](mailto:mmccarthy@jeffcolib.org) for consideration.
- B. The placement of labels on discs best practices to prevent damage in players / consoles was discussed. Meredith McCarthy will email the library in question to let them know of the potential issues with using address type labels on discs.
- C. "Database\_update\_failed" error when placing holds with SMS notification but no carrier selected.
  - 1. This is a bug that was fixed in the 11/17 Equinox maintenance.
- D. Webster County courier label issues brought forward by Krista Jackson on the email listserv were discussed. Webster County now has two locations that receive courier service directly so please make sure to be using the correct newer labels from the file that can be found here:  
[https://www.henryindustriesinc.com/wp-content/uploads/2021/10/MALA-lib-data-3D\\_ver.32.pdf](https://www.henryindustriesinc.com/wp-content/uploads/2021/10/MALA-lib-data-3D_ver.32.pdf)

### **III. New Libraries Coming On**

- A. Reynolds County will be going live on 01/20/22.

### **IV. Ongoing Projects Updates**

- A. Damaged ME items best practices working group - Meredith McCarthy
  - 1. Rhonda Busse is back from leave and will be looped back in on the discussion within the working group.
  - 2. Poll will go out shortly for setting up a meeting in early December.
  - 3. Link to the University of Delaware exhibit on damaged items that was discussed: <https://exhibitions.lib.udel.edu/use-or-abuse/>

B. Staff permissions (Diane Disbro and Nate Beyerink) - No report

**V. Other**

A. No meeting in December. Next meeting will be Tuesday, January 25th at 11am.

B. Holds being placed while libraries are closed issues were discussed. There is a retargeting issue where the hold bounces when the owning library is closed to another copy at another library system instead of remaining on the copy at the patron's home library. Evergreen 3.8 will add a new feature with holds stalling which will allow the targeting to stay on the copy in the branch even when closed.

**Committee Members:**

Belinda Birrer [childrens@poplarbluff.org](mailto:childrens@poplarbluff.org)

Rhonda Busse [busser@casscolibrary.org](mailto:busser@casscolibrary.org)

Meredith McCarthy [mmccarthy@jeffcolib.org](mailto:mmccarthy@jeffcolib.org)

Janice Butcher [jjbdsp11935@gmail.com](mailto:jjbdsp11935@gmail.com)

Teresa Tidwell [ttidwell@cville.lib.mo.us](mailto:ttidwell@cville.lib.mo.us)

Lee Ann Santee [leeann@blrlibrary.org](mailto:leeann@blrlibrary.org)

Sandy Welker [swelker@rrlmo.org](mailto:swelker@rrlmo.org)

Diane Disbro [ddisbro@scenicregional.org](mailto:ddisbro@scenicregional.org)