

ME Cataloging meeting notes

01/10/22 11:00am

Youtube: <https://youtu.be/aNH43YtXek>

Cataloging Committee news

1. Reynolds County goes live on January 20
 - a. Currently not automated, so no “freeze” will occur
 - b. Working on adding items to existing Evergreen records ; trying to have a full branch cataloged by go-live
 - c. Mickey clarified that their collection is about 35,000 items and that the centerville branch is about 75% cataloged and that resource sharing should begin on February 7.
2. Ralls County goes live on Mar 24, 2022
 - a. No deletions March 14-18th, mark it on your calendar. A reminder will also go out.
3. Report Update
 - a. Reports are now available via a directory of the Missouri Evergreen domain
 - b. Available here: https://missourievergreen.org/special_reports/
 - c. Credentials are the same as what you normally use to access Evergreen
 - d. Clarified that these are static reports, just like the ones that were emailed out. They will not be updated live.
4. Allyson Harkins and Ron Eifert put together a Helpful Reminders document that can be of use during everyday cataloging. This provides tips for many common mistakes or issues that come up in our MARC records.
5. Remote cataloging certification should be available on February 10th
 - a. This should include all training documents and videos
 - b. Expect there to be a place on the website that will link you to all of the necessary content
 - c. There will be a simple assessment at the end of each training that will require a few screenshots to demonstrate that you can perform the tasks described in the training
 - d. Looking at potentially offering in-person trainings for the future
 - e. No “deadline has been discussed
6. Reminder: Cataloging help email is now available: cathelp@moevergreenlibraries.org
 - a. Email will be monitored by members of the cataloging committee
 - b. With multiple experts available, you should get an answer rather quickly
7. Update from Consortium Cataloger
 - a. Gregg confirmed that he would be more than happy to visit libraries for in-person trainings
 - b. The assessment at the end of

Let's talk cataloging!

1. Graphic novels / manga with their own unique part title and ISBN should be on their own record
 - a. If you have all on one series record, it should be fairly easy to move each volume to the appropriate record
2. Reviewed content from the Helpful Reminders document
3. Next meeting February 14, 2021 @11:00 am on GoToMeeting.

Please contact for questions, clarifications, or additions:

Missouri Evergreen Cataloging Committee

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