

Missouri Evergreen Circulation Committee Agenda

Tuesday, April 26th at 11am

I. Public Comments

A. Update Concerns

1. Hold list printing small / issues with barcode not showing.
 - a) It is a bug that the barcode isn't showing that will be pushed through in a patch.
 - b) EQX having issues replicating the small text issue. It can be scaled to a point with the print settings.
2. Transit slips printing small. There are some templates floating around for testing in JSON format and HTML format. Still trying to determine if a global fix is an option.
3. Boxed alert missing in the left hand side text to act as an additional alert for staff notes.

B. Make sure to be using the current routing slips for all locations. Webster County is still experiencing issues with items not going to the correct locations with the routing labels. (Add link to minutes for where to download the new labels, making sure to be on the MALA listserv)

II. New Business

- A. Chair transition - Rhonda Busse will be taking over as chair in July.
- B. Henry has been announced as the winner. Limited responses received during the bid process. Keep documenting any concerns and keep communication open with MALA.
- C. Suggestion to add including the number of discs on the AV box to the circulation best practices document. Also, media included with the book. Diane moved and Rhonda seconded. Motion carried.
 1. Can also be noted in the system as well. (Share those directions.)
- D. Strict Barcode update
 1. <https://bugs.launchpad.net/evergreen/+bug/1969235>

III. Old Business

- A. Patron permissions change approved: county students replaced with institutional.
 1. Institution permission group is being added today.
 2. Libraries with county students active accounts are being changed. Those libraries have been contacted.

- B. Spanish translation for the catalog suggestion. Recommend at the next membership meeting.
- C. Documentation (McCarthy): Hold Shelf Delay and Offline Circ
 - 1. Offline circ draft shared via email for feedback.
 - a) Scenic and Carthage do use it regularly when offline occurs.
 - 2. Hold shelf delay documentation is still pending.
- D. Hold Fulfillment Working Group: Diane Disbro, Lori Mangan, Krista Jackson, and Mickey Coalwell
 - 1. Work in progress
- E. Committee member opening - There is still an open slot on the committee. Please contact Meredith McCarthy if you are interested in serving.

IV. Other

- A. Regional training for circ staff is a possible goal for the future. Make sure to be communicating your needs with this committee and the MO Evergreen board.

Next meeting is May 24th at 11am.

Committee Members:

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