

Missouri Evergreen Executive Committee

August 25, 2022

Attendance: Sue Lightfoot-Horine, Ron Eifert, Steve Campbell, Kate Coleman, Rhonda Busse, Mickey Coalwell, Shannon Midyett, Jeff Trinkle, Carrie Cline, Rebecca Payne

The meeting was called to order at 2:03 PM.

Mr. Trinkle made a motion to accept the July minutes. Ms. Coleman seconded. All in favor. **Motion Carried.**

Mr. Coalwell and Ms. Coleman are working to schedule a time with Gregg Whitmore to pass information on to the new consortium cataloger. A formal exit interview is not needed.

Mr. Coalwell asked the board for input on the Morenet meeting venue for the user's conference. The cost should not be above \$350. He is also looking into a way to provide virtual attendance.

Amigos had questions on the FY 23 budget. Mr. Coalwell made some changes to budget lines. Amigos wants to clarify that it will change the budget reports moving forward. No one had an issue with that.

New Business

The financial report was presented. It was a quiet month. Income is at 80% and will go up at the end of August with the Marcive dues and final grant income. There are no unpaid member invoices. Ms. Cline made a motion to accept the financial report. Mr. Eifert seconded. **Motion Carried.**

Ms. Coleman has started a priority task list for the new cataloger. The first step will be for her to re-familiarize herself with Evergreen and then Ms. Coleman will work on more in-depth training. The cataloger will complete the basic and advance certification process and assess it, so that it can be improved. The board will also provide input on the priority list.

There were two other applicants for the cataloger position who would be good in other roles. Mr. Coalwell suggested using them as contractors for specific projects. He will keep in touch with them over the next year, in case the consortium would like to hire them for special projects in the future.

The board discussed regional in-person training. The goal is to provide training opportunities in each quadrant. Mr. Campbell offered his library as an option. Ms. Bussee will start talking with the circulation committee about content for the training. Ms. Midyett would like to survey the membership for training ideas. The board also discussed ways to keep cataloging and circulation contacts updated. Ms. Payne suggested using an online form to be filled out annually. Mr. Coalwell will put one together.

It was suggested to look into Whova for the user's conference. It is a platform that allows hybrid conferences and conference management. Mr. Coalwell feels that \$2,000 is a reasonable amount for the platform, and it would be covered by the grant from MOSL.

The upcoming Evergreen demo was discussed. There are several libraries registered, a few are current members. It needs to be clarified that this is not a training session. Ms. Payne also suggested reaching out to the director at Hamilton Public Library, who has expressed interest.

The board discussed moving the upgrade window from April to February. This will allow for training in March and April, prior to summer chaos. Scenic will still do their training in the fall. Ms. Lightfoot-Horine asked if the consortium wants to jump straight to version 3.11.