

Missouri Evergreen Circulation Committee Meeting Minutes

Tuesday, December 27th at 11am

I. Public Comments

II. New Business

- A. New Circulation Committee member Brian Cleveland from Ralls County
- B. Storing patron's personal identifying information (PII)—Equinox will be removing PII from all consortium patron accounts. Please store any personal identifying information about your patrons in a separate location (not in ME patron records) if your library wishes to retain this information.
- C. Purging patron accounts recommendation—To keep the ME database “cleaned up” and to limit the number of patron affected should there be a data breach, the committee discussed and decided we would recommend that all consortium libraries have Equinox purge inactive accounts, that are not barred and do not have fines, at least every 3 years. Rhonda Busse will reach out to the State Library to see what recommendations or guidelines they suggest before bringing the recommendation to the Executive Board.
- D. Regional Refresh at Poplar Bluff on March 15th and at Barry-Lawrence on March 30th
- E. ME test server for 3.9
- F. Evergreen Documentation for 3.9
- G. Simple Reports Intro video <https://vimeo.com/728913041/75124665fd> Encouragement was given to attend the upcoming Reports Committee meeting to learn more about reporting in 3.9

III. Old Business

- A. Recap of Pilot Regional Circulation Refresh

IV. Other

- A. Diane Disbro reported on 2 initiatives she is working with Equinox to address.
 - 1. The ability to customize patron expiration dates vs the one size fits all 1 year patron renewal.
 - 2. The ability to delete item alerts that are no longer needed. Perhaps with options to make the alerts temporary, permanent or to delete.

Committee Members:

Belinda Birrer assistantdirector@poplarbluff.org

Rhonda Busse busser@casscolibrary.org

Janice Butcher jbutcher@dspl.missouri.org

Brian Cleveland rallscountylibrary@gmail.com

Diane Disbro ddisbro@scenicregional.org

Meredith McCarthy mmccarthy@jeffcolib.org

Lee Ann Santee leeann@blrlibrary.org

Sandy Welker swelker@rrlmo.org