

MISSOURI EVERGREEN CONSORTIUM (MEC)
GENERAL MEMBERSHIP MEETING — VIA ZOOM
Thursday, August 13, 2026

ATTENDANCE

Bill Coleman, Heather Arnold, Patrick Wall, Regina Lamont, Rachel Grime, Maryann Knorr, Liz Rudloff, Traci Clair, Sara Luellen, Kate Coleman, Scott Bonner, Rhonda Busse, Bethany Barton, Karen Young, Ron Eifert, Gaylee Harris, Macee Garvey, Lee Ann Santee, Elizabeth Steffen, Christa Van Herreweghe, Emily Slama, Kristen Evans, Tacara Sullivan, Rebecca Buckley, Jamie Sparks, Matt Rahner, Ashley Bryant, Belinda Birrer, Megan Bishop, Louise Beasley, Jodi Polk, Sue Lightfoot, Jackie Hawes, Katie Hill Earnhart, Paul Schroeder, Robin Hudson, Jane Mulvihill-Jones, Heather Nitzel, Stephanie Bledsoe, Kayla Collins, Cory Mihalik, and Michelle Swane.

CALL TO ORDER

President Kate Coleman called the meeting to order at 10:01 a.m.

APPROVAL OF MINUTES

Christa Van Herreweghe moved to approve the June 2026 General Membership Minutes. Jackie Hawes seconded. The motion passed unanimously.

EXECUTIVE BOARD REPORT

The membership thanked Ron Eifert and Sara Palmer for their service on the Board.

FY '27 Board:

- Terri York (Class A)
- Sue Lightfoot (Class B)
- Erin Phelps (Class C)
- Christa Van Herreweghe (At Large)

Michelle Swane was appointed to fill Greg Carter's remaining term.

Officers:

- Past President: Kate Coleman
- President: Megan Bishop
- Treasurer: Katie Earnhart
- Secretary: Michelle Swane

EXECUTIVE DIRECTOR REPORT

- FY '26 migrations are complete. Branson-Hollister and MRRL are currently preparing Automation Grant applications.
- Global Reach website development: The homepage is complete; work continues on interior pages and WCAG compliance.
- Staff 401(k)s: September 1 start date; currently onboarding.
- OCLC contract: Passed 47–22; one-year term, Fee Structure #2.

- Anubis has been installed to improve catalog speed. Users will see a brief pop-up notification when logging in.
- An Aspen cohort was added July 23. Four spots remain in the next cohort. Contact Colleen Knight to be added.
- FY '27 MOSL grant awarded: \$195,690.
- Online elections and Open Vote ballots.
- MLA booth: Contact Colleen Knight to volunteer.

FINANCIAL REPORT

Katie Earnhart and Kristen Evans

- The Development Funds (1% of annual membership fees) from the last two years have been transferred. \$4,000 was recently used for the website development down payment.
- The marketing expense was for MEC's MLA booth registration.
- Payroll exceeded the FY '26 budget due to approved but unbudgeted HRA reimbursements and raises, as expected. MEC is still expecting to exceed projected revenue.
- AMIGOS will send two invoices in September. In early September, members will be billed for FY '26 Backstage Authority Control, backdated to August. FY '27 dues will be billed in late September.

Sue Lightfoot moved to approve the July financials. Rebecca Buckley seconded. The motion passed unanimously.

COMMITTEE REPORTS

Cataloging — Sara Luellen and Liz Rudloff

The committee is working on a crib sheet for consistent MARC subfields for long-running youth series adapted into graphic novels. Members were encouraged to provide input on where they would like to see Cataloging information on the new website. OCLC information will be sent next week. Main Cataloging contacts should create accounts promptly once access information is received (August 31–September 1) because the links are time-sensitive. Liz is the overall administrator for troubleshooting, if needed.

Circulation — Rhonda Busse

Equinox changed the Missing Parts Item Status setting so that it now displays by default. Circulation trainings are scheduled, and agendas are available. Libraries are encouraged to send representatives. Instructions for limiting Registration/Edit pages will be shared to help prevent accidental changes. Please contact Liz Rudloff with any concerns about bootlegged DVDs belonging to other MEC libraries.

Reports — Heather Arnold

The PLS session will be held at 2:00 p.m. Libraries should unshare report folders at the ME level. Emails were sent to specific libraries, and Heather can assist if anyone is unsure how to unshare them. Next month's meeting will feature a Report Petting Zoo. Let Heather know if you would like to showcase a report.

CAN — Lee Ann Santee

The committee is updating the user manual, developing best practices for Hatch and re-barcoding, and working on mentors for upcoming migrations.

MALA — Jane Mulvihill-Jones

Capital Express is experiencing some courier tracking growing pains. Virtual and live demonstrations are being offered, with information available through MALA Libraries. Libraries interested in implementing courier

tracking may contact Jane; eastern libraries will be added later. Courier statistics have increased by approximately 130,000.

MOSL — Cory Mihalik

The Tech Mini Grant will open soon. PLS credentials and a survey link will be sent to directors. Libraries were reminded to complete the CSLP and SLP surveys.

OTHER BUSINESS

Equinox Support Contacts

Colleen Knight will distribute a list of Equinox support desk and billing contacts. Libraries should verify that their contacts are correct. Each library may designate up to three contacts.

FY '27 Membership Fees — Colleen Knight and Katie Earnhart

The FY '27 membership fee is a \$1,000 base fee plus 0.35% of the operating budget, using the most recent PLS data (FY '25), plus applicable catalog enhancements, OCLC, and Aspen fees. Members should contact Colleen if they identify any errors.

FY '27 Budget — Katie Earnhart

Ron Eifert moved to approve the FY '27 Fee Structure and Budget. Rachel Grime seconded. The motion passed unanimously.

Kristen Evans noted that AMIGOS can accept MEC payments by check or ACH. Libraries interested in ACH payments should contact her.

ADJOURNMENT

Katie Earnhart moved to adjourn. Rachel Grime seconded. The motion passed unanimously. The meeting adjourned at 10:51 a.m.

Next Meeting: Thursday, October 8, 2026, at 10:00 a.m.

Michelle Swane, Secretary